Frederick County Parks & Recreation Division

2013 Insurance Requirements for Sports Field Use

Certificate of Insurance

CERTIFICATE O	F LIABILITY INSURANCE				ISSUE DATE		
RODUCER Isurance Comp treet Address O Box (If any)	eny Name	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND, OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.					
City, State, Zipcode.				INSURERS AFFORDING COVERAGE NAIC #			
ISURED		INSURER A Insurance Company must carry A.M. Best Rating A-VI or better					
NAME OF YOUR ORGANIZATION D/B/A (if any) Street Address City, State, Zipcode			INSURER B				
			INSURER C	INSURER C			
OTWITHSTAN SSUED OR MA	ITIFY THAT THE POLICIES OF INSURANCE LIS DING ANY REQUIREMENT, TERM OR CONDITIX Y PERTAIN. THE INSURANCE AFFORDED BY T S. LIMITS SHOWN MAY HAVE BEEN REDUCED	ON OF ANY CONTRACT (HE POLICIES DESCRIBE	ISSUED TO THE INSURE OF OTHER DOCUMENT W D HEREIN IS SUBJECT TO	D NAMED ABOVE FOR THE RESPECT TO WHO SALL THE TERMS, EX	R THE POLICY PERIO HICH THIS CERTIFICAT ICLUSIONS AND CON	D INDICATED, TE MAY BE DITIONS OF	
	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (NM/DD/YY)	LIMITS ((in thousan	ds)	
	General Liability Commercial General Liability Claims Made	44	P VI		General Aggregate FIRE DAMAGE LEGAL LIABILITY (Es Occurrence) Personal & Advert	\$2,000,000 \$50,000 \$1,000,000	
	N	יאווו	٧		Injury Each Occurrence Medical Exp (One person) PRODUCTS — COMPIOP AGG	\$1,000,000 \$5,000 \$2,000,000	
	Automobile Liebility Any auto All owned autos Scheduled autos Hired autos Non-owned autos Gerage Liebility				Combined Single Limit Bodily Injury (per petient) Bodily Injury (per accident)	\$	
					Property Damage	\$	
	Excess Liability Other than Umbrella form				Eac Occ reno	u inggregen	
	Workers' Compensation And Employers' Liability				\$ Dise	Accident ase Policy Limit ase-Each	
	Participant Accident				AD&D Primary Medical Excess Medical Weekly Indemnity	\$ \$ \$	
oard of Co Waiver of Frederick e actual Addi	of OSERATIONS/LOCATIONS/LEHICLESIEXCU unty Commissioners of Frederick Cou Subrogation Endorsement must also County, Maryland. tional Insured and Waiver of Subrogation endo ty must be named exactly as shown in the CER	unty, Maryland must be provided on the rements must be provided	be named as an add General Liability Pol led. Blanket Endorsemen	ditional insured o icy, naming the E	Board of County C	ommissioner	
GERTIFICATE HOLDER Board of County Commissioners of Frederick County, Maryland 12 East Church Street			CANCELLATION SHOULD MAY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING COMPANY WILL MAIL_30_DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT. AUTHORIZED REPRESENTATIVE				

BEFORE sending to PCDPSR; if "Insured" box indicates a league name for your insurance coverage, add the organization name as submitted on the Seasonal/Tournament Request to the "Insured" box.

2013 Sports Season

Insurance Requirements

- ✓ The Certificate of Insurance
- ✓ Endorsement page for the Additional Insured
- ✓ Endorsement page for the Waiver of Subrogation

The wording on all insurance paperwork MUST be exact

Refer to the following two pages for the exact wording required for these THREE forms of proof of insurance

Description of Operations Box

Board of County Commissioners of Frederick County, Maryland must be named as an additional insured on the General Liability Policy.

A Waiver of Subrogation Endorsement must also be provided on the General Liability Policy, naming the Board of County Commissioners of Frederick County, Maryland.

The actual Additional Insured and Waiver of Subrogation endorsements must be provided.

Blanket Endorsements are acceptable; however, if Blanket Endorsements are <u>not</u> used, the County must be named exactly as shown in the CERTIFICATE HOLDER block in the example provided in this packet.

Certificate Holder Box

Board of County Commissioners of Frederick County, <u>Maryland</u> 12 East Church Street Frederick MD 21701

Insurance certificates containing any added information in the "Certificate Holder's" box will be returned.

- > You may NOT play on any FCPRD fields until all insurance requirements are met
- ➤ All insurance paperwork <u>must</u> be on file in the Parks Office at all times
- ➤ All insurance must be kept current at all times
- ➤ Renewed insurance submitted must be complete and sent by the expiration/renewal date
- > Expired insurance will result in the cancellation of your sports field reservations

FOR QUESTIONS ONLY

If you would like additional information about the insurance paperwork requirements, you may call or email the Frederick County Risk Management Office

Mike Beard, Risk Manager

mbeard@FrederickCountyMD.gov

<u>301-600-1357</u>

All insurance paperwork
MUST be sent to the
PARKS OFFICE ONLY